

Costello College of Business
Teaching Support Fall 2024 and Spring 2025

Teaching Support for Graduate Programs

Faculty, please check your course enrollment in Patriotweb as **of July 31st**. Teaching support will be provided for up to 10 hours per week for any section or recitation that exceeds 30 students regardless of modality or if it is a core or elective course. If 30 students or more are enrolled, please identify the teaching support person and then work with Kevin Ford to hire the teaching support you need. Please note, that graduate student wage rate is \$18 per hour and should be utilized whenever possible. The professional wage rate is higher and should only be used in circumstances where there is not a viable student alternative. If enrollment in your courses increases after July 31st and meets the 30 student threshold, please work with Kevin Ford to hire necessary support. Support for courses where the enrollment drops below 30 after July 31st will be considered on a case by case basis.

Teaching Support for Undergraduate Programs

The decision on allocation of GTA hours is being moved to the area chair to take advantage of their knowledge of the area faculty and student needs. This replaces the current system of core support.

- Area chairs will each have GTA hours to allocate. Their decisions are final.
- Writing Intensive Courses:
 - In addition to the pool, each Writing Intensive* course will be allocated 5 hours of GTA if the faculty wishes.
 - The Writing Intensive GTAs will be hired through the chair or the individual faculty.
 - Writing Intensive GTAs are expected to participate in the college of Business's Writing Intensive Program activities, run by the designated Coordinator.
- ACCT 203, ACCT 303, FNAN 303 have student run recitations and will hire students as needed to cover the sections (ACCT - 5 hours per recitation/lab, FNAN – 3.33 hours per lab/recitation).
- Student wage may be used instead of GTAs if desired.
- Faculty and area chairs are encouraged to work together to hire students for the academic year (Fall and Spring) if possible and for 20 hours where possible. These arrangements benefit the students through job security, tuition waivers, and for full-time doctoral students, health insurance.
- Summer hours will be a separate allocation and all support is provided via student wage.

Once the area chair has allocated GTA hours and informed the Dean's office (Kevin Ford), faculty should identify the support person and then hiring will occur through Kevin Ford as it has in the past.

*Writing Intensive Courses include:

ACCT 461, ACCT/FNAN 493, FNAN 477, FNAN 498, MGMT 313, MIS 330, MIS 431, MKTG 471, OSCM 456