

## **9-Month Faculty Summer On-load Teaching Policy (Updated 3.31.23)**

With the increase in summer courses for our graduate programs as well as the increase in undergraduate summer courses, we have been granted approval to permit faculty (term, tenured, and tenure-track) to teach summer courses on-load rather than requiring summer teaching to be for summer pay only. Fall and spring are still the primary semesters during which loads should be taught by full-time faculty.

The parameters for teaching summer courses on-load are as follows:

1. Faculty teaching in the summer sessions B, C, and D and graduate summer module 2, may choose either to teach on-load (i.e., as part of their fall workload expectation) or for summer pay assuming they have otherwise met their workload expectation for the preceding fall and spring terms). For example, if a faculty member teaches a summer 2023 B, C, or D course on-load, the course will be credited to their fall AY23-24 teaching load and not their AY22-23 load.
2. Courses taught in summer session A and graduate summer module 1 are credited to the current academic year's teaching load and may be taught on-load or for summer pay as appropriate. For example, if a faculty member teaches a summer 2023 session A course on-load, the course will be credited to their AY22-23 teaching load and not their AY23-24 load. If the faculty member has already met their AY22-23 teaching load, their only option is to receive summer pay for the course taught in the summer A session. Summer A should be taught on load only if Area needs support it. Teaching on-load during summer A precludes receiving overload pay in spring.
3. Final determination and approval will be made by the Provost's office.
4. For faculty teaching two summer courses in the same module/session, both courses must be treated the same way with respect to load or pay. That is, all courses must be taught on-load or all courses must be taught for summer pay. Faculty cannot teach one module/session course on-load and one module/session course for pay.
5. Faculty choosing to teach on-load in the summer may teach no more than two summer courses.
6. Faculty who choose to teach on-load in the summer will not receive payment in the summer. Instead, they will receive their regular 9-month compensation during fall and spring but will have met part of their workload expectation for the fall of the upcoming academic year.
7. MBA online recitations and residencies may never be taught on-load.
8. Area Chairs will make every effort to avoid scheduling faculty to teach all three semesters in one year (i.e., Summer, Fall, and Spring terms) unless a faculty member requests to spread their teaching across the entire year.

## **12-Month Faculty Summer Teaching Policy**

1. Twelve-month faculty teaching in summer sessions B, C, and D and graduate summer module 2 are not eligible to teach for overload pay until their teaching load for the upcoming academic year has been met. For example, if a 12-month faculty member teaches a summer 2023 B, C, or D course on-load, the course will be credited to their fall AY23-24 teaching load and not their AY22-23 load. Once their teaching load has been met, they are eligible for overload pay.
2. Courses taught in summer session A and graduate summer module 1 are credited to the current academic year's teaching load and may be taught on-load or for overload pay as appropriate.

For example, if a 12-month faculty member teaches a summer 2023 session A course on-load, the course will be credited to their AY22-23 teaching load and not their AY23-24 load. If the faculty member has already met their AY22-23 teaching load, their only option is to receive overload pay for the course taught in the summer A session.

3. Final determination and approval will be made by the Provost's office.
4. MBA online recitations and residencies may never be taught on-load.
5. Area Chairs will make every effort to avoid scheduling faculty to teach all three semesters in one year (i.e., Summer, Fall, and Spring terms) unless a faculty member requests to spread their teaching across the entire year.

Please keep in mind that the Area Chair remains responsible for determining the scheduling needs of the Area and is responsible for assigning faculty to courses based on the needs of the Area.